# **DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MAY 2010

Company No. 2418817

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# NOTICE OF MEETING

Notice is hereby given that the Annual General Meeting of the Members will be held at the Chartered Institute of Patent Attorneys, 95 Chancery Lane, London, WC2A 1DT on 15 March 2011 at 5.00pm for the following purposes:

- To receive the Directors' Report and Financial Statements for the year ended 31 May 2010 and if they are approved to adopt them;
- to appoint Directors; and
- to appoint auditors and authorise the Directors to fix their remuneration.

By order of the Board

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K. Halpenny Secretary

Date: 30 July 2010

Note:

- (i) A member entitled to attend and vote at the above meeting is entitled to appoint one or more proxies to attend and vote instead of him. A person so appointed must be a member of the Association. The instrument appointing a proxy shall be deposited with the Secretary not less than 48 hours before the meeting.
- Note:
  - (ii) An agenda booklet for the Annual General Meeting setting out the resolutions and containing the minutes of the last Annual General Meeting will be sent to all members prior to the meeting together with a form of proxy.

## DIRECTORS, MANAGEMENT AND PROFESSIONAL ADVISERS

## **DIRECTORS OF PAMIA LIMITED**

D.C. Rees (Chairman) \* A.R. Findlay R. Gardner \* D.A. Gill A. C. Hayes P. Howard \* J. Jappy S.G. Knott (Resigned 16 March 2010) J.G. Leeming B.R. Lucas D. A. McCarthy C. Murphy J.B. Pennant S. Storer A.M. Waggett \* K. Whalley

Kilburn & Strode Reddie & Grose Frank B Dehn W. P. Thompson & Co. **Boult Wade Tennant** Carpmaels & Ransford Gill Jennings & Every Mathisen, Macara & Co. J. A. Kemp & Co Lucas & Co. Maclachlan & Donaldson I Pulse D. Young & Co. Stevens Hewlett & Perkins M. Waggett Marks & Clerk

\* Members of the Audit Committee

## **SECRETARY**

K. Halpenny

## MANAGERS

Thomas Miller Professional Indemnity, 90 Fenchurch Street, London, EC3M 4ST

Directors of Thomas Miller Professional Indemnity

P.T.E. Massey I.R. Jarrett (resigned 31.12.2009) R. Cunningham A. Salim

## **INVESTMENT MANAGERS**

Thomas Miller Investment Limited, 90 Fenchurch Street, London, EC3M 4ST

#### **INSURANCE CONSULTANTS**

Willis Limited, The Willis Building, 51 Lime Street, London, EC3M 7DQ.

## **AUDITORS**

Littlejohn LLP, 1 Westferry Circus, Canary Wharf, London, E14 4HD.

## **REPORT OF THE DIRECTORS**

The Directors have pleasure in presenting their report and financial statements for the year ended 31 May 2010.

The Company provides mutual insurance for patent and trademark practices against risks arising from professional negligence.

The Company has appointed Thomas Miller Professional Indemnity as sole managers to manage its business affairs and operations and has appointed Thomas Miller Investment Ltd to manage the Company's investment portfolio. Both Thomas Miller Professional Indemnity and Thomas Miller Investment Ltd are owned by Thomas Miller Holdings Limited.

The Company has no employees.

The Board of Directors have effected a Directors' and Officers' Liability Insurance Policy to indemnify the Directors or Officers of the Company against loss arising from any claim made against them jointly or severally by reason of any wrongful act in their capacity as Director or Officer of the Company. The insurance also covers the Company's loss when it is required or permitted to indemnify the Directors or Officers pursuant to the law, Common or Statutory, or the Articles of Association. The cost of the insurance is met by the Company and is detailed in note 8 to the Financial Statements.

## Directors

The Directors of the Association are shown on page 2.

In accordance with Clause 54 of the Articles of Association, D.C. Rees, A.R. Findlay, A.M. Waggett and K. Whalley retire by rotation at the forthcoming Annual General Meeting and, being eligible, offer themselves for re-appointment.

During the year Stephen Knott resigned from the board, the Directors wish to record their thanks for his contributions to the affairs of the Association.

In the case of each of the persons who are Directors at the time this report is approved, the following applies:

- (a) so far as the Directors are aware, there is no relevant audit information of which the company's auditors are unaware, and
- (b) they have taken all the steps that they ought to have taken as a Director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

# **REPORT OF THE DIRECTORS (Continued)**

## **Directors' Responsibilities**

The Directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Review of the year**

The Company continued to provide professional indemnity insurance for patent and trademark practices. The surplus arising out of the year's operations after tax was £1,496,200 (2009 £411,470) and this was transferred to reserves. The reserves now amount to £14,456,928, which is made up of free reserves of £9,378,905 and claim reserves of £5,078,023. The comparative figures for 2009 is £12,636,705, which is made up of free reserves of £7,882,705 and claim reserves of £4,754,000.

These reserves have been retained to meet claims and the solvency requirement under the Financial Services and Markets Act 2000. The Directors anticipate no significant changes in the Company's future activities.

#### **<u>REPORT OF THE DIRECTORS (Continued)</u>**

#### **Financial Results**

The Income and Expenditure Account (on page 10) and the Balance Sheet (on page 11), together with the notes to the Financial Statements, set out the Company's financial position in detail. The following table compares key financial information for the year-end.

	2010 £'000	2009 £'000
Premium Written	3,067	2,640
Reinsurance Premium	(1,132)	(975)
Change in UPR provision	3	5
Net claims paid	(1,033)	(1,161)
Operating expenses	(492)	(466)
Surplus on technical account	413	43
Investment Income	1,247	738
Surplus on ordinary activities before tax	1,660	781
Tax	(164)	(369)
Surplus for the financial year	1,496	412
Free reserves at year end	9,379	7,883

The Directors have set in place formal investment policies and objectives. The primary objective is to preserve capital to maintain solvency and pay future claims and expenses. Its secondary objective is to maximise the longer-term rate of investment return. The investment return for the year under review was 10.72%.

The Company's investments are divided between a Short Term fund, dedicated to satisfy its short term and cash requirements, invested in UCITS sterling cash funds and a Long Term Fund invested in sterling cash, bonds and equities. The Company has 9% of its holdings in the Short Term Fund and 91% in the Long term Fund. The Long term Fund consists of 59% holdings in UK, US and European bonds, 25% is in equities and 6% in UCITS.

Capital resources for regulatory purposes at  $\pounds 9.4m$ , exceeds the required regulatory capital of  $\pounds 2.8m$  by  $\pounds 6.6m$ .

## **REPORT OF THE DIRECTORS (CONTINUED)**

#### Meetings of the Directors

The Board of the Company met formally on three occasions during the year to carry out the general and specific responsibilities entrusted to it by the Members under the Articles of the Association.

The Directors received and discussed written reports from the Managers on financial development, investment of its portfolio, reports on renewals, reinsurance and on major claims paid or outstanding.

The Annual Reports and Financial Statements for the year ended 31 May 2010 were approved by the Board for submission to the members of the Association at the Annual General Meeting.

## **Board Committees**

The Board has delegated specific authority to a number of committees. The Board is informed of the main issues discussed, as all minutes of the meetings of the committees are included in the Board's agenda papers.

**The Audit Committee** comprising David Gill, Alice Findlay, John Jappy and Kevin Whalley assists the Board in discharging its responsibilities for the integrity of the Financial Statements, compliance with the regulatory requirements, and assessing the Business Risk of the Company. The Committee met on three occasions in the course of the year.

**The Investment Committee** comprising Sarah Storer, Rebecca Gardner, David Gill and Adrian Hayes assist the Board in reviewing in detail the performance of PAMIA's investments and make recommendations to the Board in respect of the Investment Policy and other investment related issues. The Committee met on three occasions in the course of the year.

**The Claims Committee** comprising Stephen Knott (resigned), Linda Harland (Consultant), Paul Howard, John Jappy, John Leeming, Brian Lucas, Colm Murphy, Jeremy Pennant and Chris Rees assists the Board in reviewing in detail PAMIA's claim reserves and claims reserves policy. The Committee met on two occasions in the course of the year.

**The Rating & Reinsurance Committee** comprising Chris Rees, Alice Findlay, John Leeming, Denis McCarthy and Kevin Whalley assists the Board in reviewing in detail the rating system of the Company and to make annual recommendations to the Board in respect of the rating to be applied to the next policy year. The Committee also reviews PAMIA's reinsurance programme. The Committee met on one occasion in the course of the year.

**The Nominations Committee** comprising Sarah Storer, Alice Findlay, David Gill and Chris Rees advise the Board on the appointment and retention of Directors and Consultants and assist the Managers in providing guidance to Directors on their responsibilities. The Committee met on one occasion in the course of the year.

## **Risk Management**

The Company is exposed to financial risk through its assets and liabilities. The most significant risks are market risk, insurance risk, credit risk, liquidity risk, capital risk and currency risk. The Company has policies and procedures in place to manage these risks.

The Management of these risks is disclosed in Note 18 to the financial statements.

# **REPORT OF THE DIRECTORS (CONTINUED)**

#### Auditors

Littlejohn LLP has signified its willingness to continue in office as auditors. A resolution for their re-appointment and to authorise the Directors to fix their remuneration will be proposed at the forthcoming Annual General Meeting.

By order of the Board

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D.C. Rees Chairman

Dated: 30 July 2010

# **REPORT OF THE AUDITORS**

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PAMIA LIMITED**

We have audited the Financial Statements of PAMIA Limited for the year ended 31 May 2010 which comprise the Income and Expenditure Account, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone, other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of Directors and Auditors**

As explained more fully in the Directors' Responsibilities Statement, the Directors are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Company's circumstances, and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Directors, and the overall presentation of the Financial Statements.

## **Opinion on Financial Statements**

In our opinion the Financial Statements:

- give a true and fair view of the state of the Company's affairs as at 31 May 2010 and of its result for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Directors' Report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements.

# **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PAMIA LIMITED** (CONTINUED)

# Matters on which we are required to report by exception

The Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of the above matters.

Paul Hopper (Senior statutory auditor) For and on behalf of Littlejohn LLP Statutory auditor

1 Westferry Circus Canary Whart London E14 4HD

30 July 2010

## INCOME AND EXPENDITURE ACCOUNT For the year ended 31 May 2010

	Note	2010 £	2009 £
TECHNICAL ACCOUNT			
Earned premiums, net of reinsurance			
Advance call		3,696,375	3,183,610
Premium deferral	3	(629,349)	(543,432)
Gross premiums written		3,067,026	2,640,178
Outward reinsurance premiums		(1,131,481)	(975,375)
		1,935,545	1,664,803
Change in gross provision for unearned premiums Change in provision for unearned premiums,	ſ	4,125	6,606
reinsurers' share		(1,273)	(1,962)
Change in net provision for unearned premiums		2,852	4,644
Earned premium net of reinsurance		1,938,397	1,669,447
Claims incurred, net of reinsurance	-		
Claims paid - gross amount	6	(708,935)	(1,610,041)
- reinsurers' share			709,680
Net claims paid		(708,935)	(900,361)
Change in the provision for claims - gross and net			
amount	7	(324,023)	(261,000)
Claims incurred, net of reinsurance		(1,032,958)	(1,161,361)
Net operating expenses	8	(492,436)	(465,846)
Balance on technical account		413,003	42,240
NON-TECHNICAL ACCOUNT			
Balance on the technical account		413,003	42,240
Investment income	9	663,820	1,028,688
Unrealised gain/(losses) on investments		640,596	(196,268)
Investment expenses and charges	10	(56,954)	(93,923)
Surplus on ordinary activities before tax		1,660,465	780,737
Tax on ordinary activities	11	(164,265)	(369,267)
Surplus on ordinary activities after tax		1,496,200	411,470
Surplus at 1 June		7,882,705	7,471,235
Surplus at 31 May		9,378,905	7,882,705

All amounts derive from continuing operations. There are no recognised gains or losses other than the surplus on ordinary activities after tax for the current and preceding financial periods.

The notes on pages 13 to 24 form an integral part of these financial statements.

Company number 2418817

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## BALANCE SHEET As at 31 May 2010

	Note	2010	2009
ASSETS		£	£
Investments			
Other financial investments	12	14506 200	12 100 700
Other assets	12	14,596,390	13,189,722
Cash at bank		1 257 097	796.960
Other debtors		1,257,987 49	786,269
Prepayments and accrued income		49	-
Accrued interest		80,192	107 411
Other prepayments and accrued income		674	107,411
		15,935,292	<u> </u>
LIABILITIES AND RESERVES			14,004,279
Reserves			
Income and expenditure account		9,378,905	7,882,705
Technical provisions		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7,002,705
Provision for unearned premiums			
Gross amount		4,407	8,532
Reinsurance amount		(1,108)	(2,381)
	1	3,299	6,151
Claims outstanding			0,10,1
Gross and net amount	7	5,078,023	4,754,000
	-	5,081,322	4,760,151
Creditors	-		
Creditors arising out of direct insurance operations			
Policy holders		-	795
Creditors arising out of reinsurance operations		12,388	6,519
Other creditors including tax	13	205,082	405,352
		217,470	412,666
Accruals and deferred income	14	1,257,595	1,028,757
	=	15,935,292	14,084,279

These financial statements were approved by the Board of Directors and were signed on its behalf on 30 July 2010 by:

Director: Mun	-
Director: Auchudley	
Signed on behalf of the Managers:	
Thomas Miller Professional Indemnity	W.

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The notes on pages 13 to 24 form an integral part of these financial statements.

# CASH FLOW STATEMENT For the year ended 31 May 2010

# Reconciliation from Surplus on ordinary activities before tax to net cash inflow from operating activities

operating activities	Note	2010	2009
	11000	£	£
Surplus on operating activities before tax		∼ 1,660,465	~ 780,737
Investment return		(1,304,416)	(832,420)
Investment expenses		56,954	93,923
Decrease in debtors		154	1,791
Increase in creditors		237,958	196,374
Increase in provision for claims		324,023	261,000
(Decrease) in net provision for unearned premiums		(2,852)	(4,644)
Net cash inflow from operating activities	15	972,286	496,761
CASH FLOW STATEMENT			
Net cash inflow from operating activities	15	972,286	496,761
Returns on investment and servicing of finance			
Investment return		389,355	425,554
Investment expenses	10	(56,954)	(93,923)
	-	332,401	331,631
Taxation			
Corporation tax paid		(368,581)	(269,968)
Net inflow into cash, deposits			
and investments in the year	16,17	936,106	558,424

# **CASHFLOWS WERE INVESTED AS FOLLOWS: -**

	Note	£	£
Increase in cash	17	471,718	28,479
Net portfolio investment			
Purchase of fixed income securities	17	724,434	210,087
(Disposal)/purchase of units in unit trusts	17	(260,046)	319,858
	16,17	936,106	558,424

The notes on pages 13 to 24 form an integral part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS

#### 1. Constitution

The Company is incorporated in England and Wales as a company limited by guarantee and not having any share capital. It is authorised by the Financial Services Authority to conduct insurance business on the mutual principle and there is, accordingly, no profit and loss account.

In pursuance of its business and in accordance with its Memorandum, Articles of Association and its Rules, the Association has the right to make unlimited calls on its Members to meet its liabilities. No specific provision has been made in the financial statements for any such calls unless and until the Directors decide that any such calls shall be made.

In the event of the winding up of the Company, after its liabilities have been satisfied, the remaining assets shall be distributed to the Members as set out in the Articles of Association.

## 2. Accounting policies

The financial statements have been prepared in accordance with the Companies Act 2006, applicable accounting standards and under the historical cost accounting rules, modified to include the revaluation of investments and comply with the guidance on Accounting for Insurance Business as revised by the Association of British Insurers in December 2006. The particular accounting policies adopted are described below.

The Company has adopted the provisions of Financial Reporting Standard 26 (Financial Instruments: Recognition and Measurement) and Financial Reporting Standard 29 (Financial Instruments: Disclosure) in these financial statements. The adoption of these standards has had no effect on the results for this year or the comparative period. The impact of the adoption of these standards has been on the disclosures within the financial statements.

#### **Going Concern**

The Directors have assessed the position of the Company and are of the opinion that the Company has adequate resources to meet its insurance and other liabilities as they fall due for payment. The Company has maintained a margin over the minimum regulatory capital requirements in both this and prior years, and on the basis of the information currently available, there are no indications that the position will change. Therefore, the directors have reasonable expectation that the Company will be able to continue in operational existence as a going concern for the foreseeable future.

(a) Basis of accounting for underwriting transactions

All business is accounted for on an annual basis.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 2. Accounting policies (continued)

#### (b) Premiums

The gross premium written is the total receivable for contracts incepting during the accounting period together with any premium adjustments relating to prior periods. It also includes provisions for bad debts, deferred calls and return premiums.

The provision for unearned premiums comprises the element of gross premiums written, which is estimated to be earned in the following or subsequent financial years.

This has been calculated on a policy-by-policy basis.

Outwards reinsurance premiums are accounted for in the same accounting period as the premiums for the related direct business.

#### (c) Claims

The claims provision in the Balance Sheet represents:

- (i) Estimated claims as at 31 May 2010.
- (ii) An additional amount to provide against adverse development on estimated claims and reported circumstances as at 31 May 2010; and
- (iii) A provision for the Managers' future claims handling costs in respect of (i) and (ii).

Claims incurred in the Income and Expenditure account include:

- (i) Claims and costs paid during the period;
- (ii) The claims handling costs of the Managers; and
- (iii) The movement in the claims provision.

And are stated net of applicable reinsurance recoveries.

The uncertainty inherent in the process of estimating outstanding claims reserves are such that in the normal course of events unforeseen or unexpected future developments may cause the ultimate cost of settling the outstanding liabilities to differ from that presently estimated. Having regard to this uncertainty, and in light of the information presently available, in the opinion of the Directors the provision for outstanding claims is fairly stated.

#### (d) Investment income

This comprises gains and losses on investments and income received during the year adjusted in respect of interest receivable at the year-end.

Realised gains or losses represent the difference between net sales proceeds and purchase price or, in the case of investments valued at amortised cost, the latest carrying value.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 2. Accounting policies (continued)

Unrealised gains and losses on investments represent the difference between the current value of investments at the balance sheet date and their purchase price. The movement in unrealised investment gains/losses includes an adjustment for previously recognised unrealised gains/losses on investments disposed of in the accounting period.

## (e) Taxation

Tax is charged on investment income & gains on investment. Unrealised gains and losses as a result of movements in the market value of unit trusts are accounted for through the Non-Technical Account. A taxation charge or credit does not arise until the accounting period in which the unit trusts are sold.

Deferred taxation is recognised as a liability or asset if transactions have occurred at the balance sheet date that give rise to an obligation to pay more taxation in future, or a right to pay less taxation in future at rates enacted or substantially enacted at the balance sheet date. Deferred tax assets are recognised only to the extent that the liability to, or relief from, tax is expected to arise in the foreseeable future. Deferred tax assets and liabilities are not discounted.

## (f) Investments

Investments including forward currency contracts are shown at market value. Unrealised investment gains and losses are taken to the non-technical account. Investments are designated at fair value through the income and expenditure account on initial recognition

## (g) Net operating expenses

The management fee allocated to acquisition costs has been interpreted as the cost of underwriting, processing renewals, premium adjustments and credit control. Administrative expenses include regulatory compliance, the preparation of accounts and general management.

## 3. Premium deferral

The Directors decided that all Members should continue to be entitled to deferral of premium. Those Members purchasing cover of less than £2,000,000, who were already committed, would be entitled to a 15% deferral of the advance call (net of brokerage) for the 2009/10 policy year, increasing to 17.5% for those Members purchasing cover of £2,000,000 or more.

In the event of a policy year going into deficit and any additional funds being required, any deferred call made for that year would be recovered by the Company before any supplementary call were to be levied.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 4. Related party disclosures

The Company has no share capital and is controlled by the Members who are also the insureds. The subsequent insurance transactions are consequently deemed to be between related parties but these are the only transactions between the Company and the Members.

All the Directors are partners or officers drawn from Member firms of the Company and other than the insurance and membership interests the Directors have no financial interests in the Company.

#### 5. Management fee

The Companies Act 2006 and Association of British Insurers (Statement of Recommended Practice) requires the management fee paid to Thomas Miller Professional Indemnity to be apportioned between the different management functions. This fee has to be allocated to acquisition costs, which in the case of PAMIA Limited has been interpreted by the Directors and Managers as the cost of underwriting, processing renewals, premium adjustments and credit control; claims handling costs; investment management expenses and administration expenses which include regulatory compliance, the preparation of accounts and general management.

In order to comply with this requirement, the Managers have made an apportionment.

The apportionment of management costs under the required headings is as follows:

	2010	2009
	£	£
Acquisition costs (note 8)	259,253	249,000
Claims handling costs (note 6)	240,288	228,846
Administrative expenses (note 8)	129,886	123,701
Investment management costs (note 10)	38,966	37,110
	668,393	638,657

# 6. Claims incurred net of reinsurance

	2010	2009
	£	£
Claims	37,658	1,281,296
Legal costs and expenses	430,989	99,899
Management fee (note 5)	240,288	228,846
Reinsurance recoveries		(709,680)
	708,935	900,361

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 7. Change in the provision for claims – gross and net amount

	2010	2009
	£	£
Claims outstanding at end of year	5,078,023	4,754,000
Claims outstanding at beginning of year	(4,754,000)	(4,493,000)
Increase in gross provision for claims	324,023	261,000

The nature of the business makes it very difficult to predict with certainty the likely outcome of any particular case and the ultimate cost of claims. The estimates for outstanding claims are based on the best estimates and judgment of the Managers of the final cost of individual cases. These estimates are as reliable as possible given the details of the cases and taking into account all the current information. However, the final outcome of individual cases may prove to be significantly different to the estimates made at the balance sheet date. The estimates are reviewed regularly. The gross provision for claims includes allowances for adverse development and the Managers' claims handling costs (see note 2c).

The movement in the gross provision for claims is the difference between the provision for outstanding claims on all policy years at the beginning of the year and the equivalent provision at the end of the year, after deduction of all claims paid during the financial year and addition of the allowance for new claims notified in the 2009/2010 policy year.

	2010	2009
	£	£
Acquisition costs		
Management fee (note 5)	259,253	249,000
Brokerage	47,209	38,844
-	306,462	287,844
Administration expenses		
Directors' and Officers' Liability Insurance	4,508	5,615
Printing costs	2,869	4,235
FSA Insurance Fee	6,203	7,444
Auditors' remuneration - audit of financial statements	19,246	14,368
Auditors' remuneration for other services	4,359	3,256
Control Audit Fee	11,996	15,117
Entertaining	3,259	3,602
Communication costs	1,679	420
Directors' meetings	465	244
Professional fees	1,504	-
Management fee (note 5)	129,886	123,701
-	185,974	178,002
Net operating expenses	492,436	465,846

# 8. Net operating expenses

There were no Directors' emoluments paid or payable during the year (2009 - £Nil).

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 9. (i) Investment income

	2010	2009
	£	£
Interest on listed investments	306,761	315,119
Bank deposit interest	55,375	126,001
	362,136	441,120
Gains on realisation of investments	301,684	587,568
	663,820	1,028,688

# (ii) Net gains arising from financial instruments valued at fair value through income and expenditure account

	2010	2009
	£	£
Interest on listed investments	306,761	315,119
Gains on realisation of investments	301,684	587,568
Unrealised gains/(losses) on investments	640,596	(196,268)
Investment expenses	(56,954)	(93,923)
	1,192,087	612,496

## 10. Investment expenses and charges

	2010	2009
	£	£
Investment management costs (note 5)	38,966	37,110
Bank, custodial and other charges	17,988	56,813
	56,954	93,923

# 11. Taxation

(i). By virtue of its mutual status, the Association is not liable to tax on its insurance operations. It is liable to tax on its investment income and net gains. The charge in the income and expenditure account represents:

2010	2009
£	£
168,272	371,705
(15,733)	(3,018)
(106)	580
152,433	369,267
11,832	-
164,265	369,267
	£ 168,272 (15,733) (106) 152,433 11,832

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### **11.** Taxation (continued)

(ii). The tax assessed for the period is lower than the small companies standard rate of corporation tax in the UK 28% for 2010 (28% 2009). The differences are explained below:

	2010	2009
	£	£
Surplus on ordinary activities before tax	1,660,465	780,737
Surplus on ordinary activities multiplied by		
standard rate of corporation tax in the UK of 28%	464,930	218,606
(2009: 28%).		
Effects of:		
Non-taxable mutual insurance operations	(115,641)	(11,827)
Non-taxable unrealised (gains)/losses on investment	(178,719)	132,948
Disallowable expenses	7,974	13,150
Capital losses carried forward	(10,272)	18,828
Marginal relief	(15,733)	(3,018)
Prior year adjustments	(106)	580
Current tax charge (note 11(i))	152,433	369,267

#### (iii). Balance sheet

	2010	2009
Taxation creditor	£	£
Taxation creditor brought forward	368,687	269,387
Payment of corporation tax	(368,687)	(269,989)
Rebate of corporation tax interest	-	22
Prior year adjustments		580
	-	-
UK corporation tax	168,272	371,705
Marginal relief	(15,733)	(3,018)
Taxation creditor (note 13)	152,539	368,687
	2010	2009
Deferred Tax	£	£
Deferred tax liability brought forward	-	-
Charge for the year	11,832	-
Deferred tax liabilty carried forward	11,832	_

Deferred tax liabilities are provided on equity investments, which are taxable on a realisations basis and are, provided based on the Corporation Tax charge that would arise if realised at current market values at the year-end date.

Capital losses realised are provided against the deferred tax liability to the extent that they do not exceed realised gains.

No deferred tax was provided as at 31 May 2009 due to the dislocation in the financial markets at that time and the uncertainty that future profits would arise to utilise those losses in the future. The unprovided deferred tax asset at 31 May 2009 was £91,680.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# 12. Other financial investments

Other financial investments comprise:	Market Value 2010 £	Market Value 2009 £	Cost 2010 £	Cost 2009 £
Units in unit trusts	5,957,257	5,309,676	5,614,565	5,589,145
Fixed interest securities	8,637,295	7,894,424	8,337,625	7,613,189
Forward FX contracts	1,838	(14,378)	1,838	(14,378)
	14,596,390	13,189,722	13,954,028	13,187,956

	Market Value 2010 £	Market Value 2009 £	Cost 2010 £	Cost 2009 £
Unit trusts	3,663,518	2,635,619	3,320,826	2,915,089
UCITS - cash	2,293,739	2,674,056	2,293,739	2,674,056
	5,957,257	5,309,675	5,614,565	5,589,145

All fixed income securities are listed on a recognised stock exchange. All investments in unit trusts are in authorised unit trusts.

Undertakings for Collective Investment in Transferable Securities (UCITS) are funds held for the short term.

The fair value of forward currency contracts represents the year-end market value. The value of these contracts will fluctuate as a result of movements in the rates of currency exchange.

## 13. Other creditors including tax

	2010	2009
	£	£
Insurance premium tax	40,711	36,665
Corporation tax (note 11(iii))	152,539	368,687
Deferred tax	11,832	
	205,082	405,352

Insurance premium tax ("IPT") includes insurance premium taxes due to other EU countries in addition to UK IPT due.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# 14. Accruals and deferred income

	2010	2009
	£	£
Management fee	183,647	156,952
Accrued expenses	23,538	29,277
Premiums received in advance	1,050,410	842,528
	1,257,595	1,028,757

# 15. Net cash flow from operating activities

	2010	2009
Operating activities	£	£
Premiums received from members	3,274,859	2,809,770
Reinsurance paid	(1,125,612)	(968,935)
Claims paid	(708,935)	(1,610,041)
Reinsurance recoveries	-	709,680
Other operating cash payments	(468,026)	(443,713)
Net cash flow from operating activities	972,286	496,761

# 16. Movement in opening and closing portfolio investments

	2010	2009
	£	£
Net cash flow for period (note 17)	471,718	28,479
Portfolioinvestments	464,388	529,945
Movement arising from cashflows (note 17)	936,106	558,424
Movement in investment valuations (note 17)	942,280	391,300
Movement for the year	1,878,386	949,724
Portfolio investments at 1 June	13,975,991	13,026,267
Portfolio investments at 31 May	15,854,377	13,975,991

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 17. Movement in cash, deposits and investments in the year

	At 1 June		Changes to market	At 31 May
	2009	Cashflow	value	2010
	£	£	£	£
Cash at bank	786,269	471,718	-	1,257,987
Fixed interest securities	7,894,424	724,434	18,437	8,637,295
Unit trusts	5,309,676	(260,046)	907,627	5,957,257
Forward exchange contracts	(14,378)	-	16,216	1,838
	13,975,991	936,106	942,280	15,854,377

The comparative figures for last year were:

	At		Changes	At
	1 June		to market	31 May
	2008	Cashflow	value	2009
	£	£	£	£
Cash at bank	757,790	28,479	-	786,269
Fixed interest securities	7,402,797	210,087	281,540	7,894,424
Unit trusts	4,865,680	319,858	124,138	5,309,676
Forward exchange contracts	-	-	(14,378)	(14,378)
	13,026,267	558,424	391,300	13,975,991

## 18. Management of Risk

The Company's appetite for, and management of, risk is set by the Board of Directors. The Company is primarily focused on the identification and management of potential risks, which fall into five key categories:

- 1. Market risk incorporating investment risk, interest rate risk and currency rate risk
- 2. Insurance risk incorporating underwriting and reserving risk
- 3. Credit risk being the risk that a counterparty is unable to pay amounts in full when due
- 4. Liquidity risk being the risk that cash may not be available to pay obligations as they fall due
- 5. Capital Risk being the risk that there is not enough capital to meet regulatory requirements.

## Market Risk

Market risk is the risk of changes in the financial markets affecting the value of the Company's investments. It is managed by the Company's investment policy, which is monitored by means of reports from the Investment Managers to the members of the Investment Committee who in turn report to the Board.

The Company's investment portfolio is allocated between fixed interest securities and investments in collective investment schemes. The holding of the fixed interest securities is designed to mitigate the Company's exposure to the fluctuations in the Equity markets.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### **18.** Management of Risk (continued)

The fixed interest securities held are actively traded and the instruments held at the yearend had a variety of differing terms and coupon rates.

	Maturity/Term			
Total	<1year	>1yr <2yr	>2yr <3yr	>3yr
8,637,294	-	3,807,762	1,940,420	2,889,112
			-	
Coupon	-	1.125% - 5%	4.375% - 5.25%	2.25% - 4.875%

A 1% fall/increase in the market value of fixed interest securities would decrease/increase the Company's surplus for the year ended 31 May 2010 by £86,373.

A 1% fall/increase in the market value of the Company's holdings in collective investment schemes would decrease/increase the Company's results by £59,573.

#### **Currency Risk**

A proportion of the Company's investment portfolio is denominated in US\$. The sterling equivalent of US denominated balances is detailed below:

	<u>2010</u>	2009
Fixed Interest	2,041,085	1,115,500
Unit Trusts	705,750	1,013,431
	2,746,835	2,128,931

A 1% decrease/increase in the rate of exchange between US dollar and sterling would decrease/increase the Company's result by £27,468.

A proportion of the Company's investment portfolio is denominated in Euros. The sterling equivalent of Euro denominated balances is detailed below:

	<u>2010</u>	2009
Fixed Interest	526,998	747,426
Unit Trusts	844,703	373,525
	1,371,701	1,120,951

A 1% decrease/increase in the rate of exchange between Euro and sterling would decrease/increase the Company's result by £13,717.

To mitigate the impact of fluctuating exchange rates the Company acquires forward currency contracts, the balance of which is disclosed in note 12 of the financial statements.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### **18.** Management of Risk (continued)

#### **Insurance Risk**

Insurance Risk is the risk associated with claims on the Company. Exposure is mitigated by a strategy of risk transfer through the Company's reinsurance programme, as well as holding adequate claims reserves.

	Policies Written During				
£ '000s	2010	2009	2008	2007 Prior	Total
Bfwd reserve	-	1,573	1,243	1,938	4,754
Payments	(246)	(58)	(344)	(61)	(709)
Reinsurance recoveries	-	-	-	-	-
Reserve movement	1,930	43	(45)	(895)	1,033
Balance cfwd	1,684	1,558	854	982	5,078

A 1% increase/decrease in the booked insurance technical provisions would increase/decrease reported surplus by  $\pm 51,000$ .

Reinsurance risk is the risk of the Company's reinsurers being unable to meet their obligations. This risk is mitigated by placing reinsurance only with A- rated reinsurance companies. No amounts were due from reinsurers at the year-end (2009: nil).

#### **Credit Risk**

Credit risk is the risk of losses caused by other parties failing, in whole or in part, to meet obligations to the Company. Debtor exposure is mitigated because it is widely spread across the membership. This exposure is monitored by means of reports from the Managers to the Board.

## **Liquidity Risk**

Liquidity risk is the risk that cash may not be available to pay obligations as they fall due at a reasonable cost. The Company maintains holdings in short term deposits to ensure that sufficient funds are available to cover anticipated liabilities and unexpected levels of demand.

## **Capital Risk**

The Directors have overall responsibility for managing the Company's capital base with the principal objective of maintaining sufficient capital to satisfy regulatory requirements. PAMIA Limited is registered by the Financial Services Authority and is subject to its regulatory requirements.

#### **19.** Location and nature of business

All operations are direct professional indemnity insurance written within the United Kingdom. All business is classified as third party liability business.

# **COMPANY INFORMATION**

## **REGISTERED OFFICE**

90 Fenchurch Street London EC3M 4ST

Registered in England and Wales No. 2418817

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